

A Special Meeting of

the Richmond Hill Public Library Board

will be in the Boardroom of the Central Library

on Monday, June 5, 2017

at 7:30 PM

AGENDA

1.	0	Call	to	Order

- 2.0 Regrets
- 3.0 Adoption of Agenda
- 4.0 Disclosure of Pecuniary Interest and the General Nature Thereof
- 5.0 Minutes
 - .1 Library Board Meeting May 18, 2017

(enclosure)

6.0 Correspondence

7.0 Other Business

- .1 Resolution to Move Into Closed Session to consider matters relating to:
 - labour relations or employee negotiations with respect to CUPE 905.24

8.0 Member Announcements

9.0 Date of Next Meeting

The next Regular Meeting of the Library Board will be held on Thursday, June 15, 2017 at 7:30 p.m. at Central Library in the Boardroom.

10.0 Adjournment

**Please advise Louise Procter Maio of regrets for attendance, by noon on Monday, June 5, 2017 at 905 – 770 – 0310, extension 420 or lproctermaio@rhpl.ca.



THE RICHMOND HILL PUBLIC LIBRARY BOARD

THURSDAY, MAY 18, 2017

MINUTES

The Richmond Hill Public Library Board held its regularly scheduled meeting on Thursday, May 18, 2017 in the Boardroom at Central Library, 1 Atkinson Street, Richmond Hill, Ontario.

Present:

David Bishop, Chair

Adam Grachnik Shelagh Harris

Regional & Local Councillor Brenda Hogg

Gwen Johnstone

Martin Zegray, Vice Chair - remote attendance

Staff:

Louise Procter Maio, Chief Executive Officer

Mary Jane Celsie, Director, Content

Catherine Charles, Director, Community Connections Barbara Ransom, Director, Customer Experiences

Yunmi Hwang, Director, Technologies

Vito Montesano, Manager, Staffing Strategies Susan Quinn, Business Services Assistant

1.0 Call to Order

The Chair called the meeting to order at 7:30 p.m.

2.0 Regrets

Councillor Greg Beros Councillor Castro Liu Nighat Sukhera

3.0 Adoption of Agenda

17:40 Moved by: S. Harris
Seconded by: A. Grachnik

CARRIED

That the Agenda of May 18, 2017 be adopted

4.0 <u>Disclosure of Pecuniary Interest and the General Nature Thereof</u>

There were no disclosures of pecuniary interest.

5.0 Presentation

Melaine Dugard, Principal, Grant Thornton
 Re: RHPL 2016 Audited Financial Statements
 Ms Dugard presented the Report to the Board of Directors – Communication of audit strategy and results.

17:41 Moved by: Regional & Local
Councillor B. Hogg
Seconded by: S. Harris
CARRIED

That the Auditor's presentation on the RHPL 2016 Audited Financial Statements be received

6.0 Minutes

.1 Library Board Meeting April 20, 2017

17:42 Moved by: G. Johnstone Seconded by: S. Harris CARRIED

That the minutes of April 20, 2017 be adopted

7.0 Correspondence

I. Character Community Foundation of York Region Mar. 3, 2017

Re: 2017 Character Community Award – Colleague Category

II. Ministry of Tourism, Culture and Sport Apr. 27, 2017

Re: New Culture Investment in 2017 Ontario Budget

17:43 Moved by: G. Johnstone Seconded by: A. Grachnik CARRIED That the correspondence be received as information

8.0 Reports

.1 RHPL Board 2016 Audited Financial Statements Report SRLIB17.19
A report was issued prior to the meeting and presented by L. Procter Maio, CEO.

17:44 Moved by: A. Grachnik
Seconded by: Regional & Local
Councillor B. Hogg
CARRIED

That the 2016 Audited Financial Statements as of December 31, 2016 be approved;

That the Board Chair and Chair, Finance Committee be authorized to sign the Financial Statements; *and*

That the report from Grant Thornton regarding the Communication of Audit Results for the year ended December 31, 2016 be received

.2 SOLS Trustee Council Meeting – Saturday, April 22, 2017
S. Harris and G. Johnstone gave a verbal report on the meeting.

17:45 Moved by: Regional & Local Councillor B. Hogg Seconded by: A. Grachnik CARRIED

That the verbal report on the SOLS Trustee Council Meeting be received

2016 Community Report SRLIB17.20
 A report was issued prior to the meeting and presented by C. Charles,
 Director, Community Connections

17:46 Moved by: G. Johnstone Seconded by: S. Harris CARRIED That the 2016 Richmond Hill Public Library Community Report dated May 18, 2017 be received

.4 2017 Staff Training & Development Day Report SRLIB17.21
A report was issued prior to the meeting and presented by V. Montesano, Manager, Staffing Strategies

17:47 Moved by: G. Johnstone Seconded by: S. Harris CARRIED **That** the 2017 Staff Training and Development Day Report be received; and

That the Staff Training and Development Day be included as an additional annual day of closure

- .5 Canadian Anti-Spam Legislation Policy Report SRLIB17.22
 A report was issued prior to the meeting and presented by M. Celsie, Director, Content
- 17:48 Moved by: G. Johnstone Seconded by: A. Grachnik CARRIED

That the Richmond Hill Public Library Board Canadian Anti-Spam Legislation (CASL) Policy dated May 18, 2017 be approved

.6 Board Assessment

The Board agreed that there would be no need for a special meeting to discuss the self-assessment, discussion would occur at the June 15, 2017 regular meeting.

9.0 Member Announcements

A. Grachnik reported that McDonalds has just lauched the book or toy option for Happy Meals. Canada is the second country to provide this option, with France being the first.

10.0 Date of Next Meeting

The next Library Board Meeting will be held: Thursday, June 15, 2017 at 7:30 p.m.

11.0 Adjournment

17:49 Moved by: Regional & Local That the meeting be adjourned at 8:16 p.m. Councillor B. Hogg Seconded by: A. Grachnik CARRIED

Respectfully submitted,

D. Bishop Chair L. Procter Maio Chief Executive Officer